

## FACTS Tuition Management

St. Pius X Catholic School works with FACTS Tuition Management (a payment plan provider), in order to streamline our tuition payments and all incidentals that happen throughout the school year. FACTS Tuition Management helps families meet their school financial obligations in a simple, convenient way that is confidential and secure.

**For current school families:** your FACTS account information will automatically be transferred to the next school year. If you change banks, credit cards, payment cycle, etc., please contact our Business Manager in the parish office at 317-466-3351.

**For new families:** To set up your FACTS account, go to this link and sign up:  
<https://online.factsmgt.com/signin/3FFVY>

FACTS will charge a \$43 enrollment fee to each family each year. FACTS also offers Peace of Mind Insurance for an additional cost if you choose to participate. This would pay the balance of your tuition in the event of death of either parent. The fee will be withdrawn the same time the enrollment fee is withdrawn, as soon as the new FACTS account is activated, normally in mid-June. If you currently have the insurance and no longer want it, or if you want to sign up for the insurance for the first time, please contact our Business Manager as soon as possible.

We will use your FACTS account to post charges for tuition, sports registration, lunch orders, your child's class field trip fees, and all other incidentals. You should not need to send any checks or cash into school with your child. When we post the incidental charges to your account, you will receive an email from FACTS letting you know a change has been made to your account. You will always be able to log in to your account and see what charges have been posted. Three to five business days prior to the last day of the month, you will receive an email with the total of your incidental charges for the month. And on the last business day of each month the payment for that total will be withdrawn. This withdrawal is separate from your tuition withdrawal and is on the last business day of the month rather than on your regular tuition withdrawal date. Every incidental requiring payment will be done in this manner.

Please note that if your payment is attempted and the funds aren't in the account, or your credit card is over the limit and your charge can't be posted, you will incur a missed payment fee from FACTS and the payment will be attempted again in 15 days. Each attempt that results in non-sufficient funds will result in another missed payment fee from FACTS.

Your Payment Plan Options are:

- Semi-Annual Payment Due – July and December
- 10 Month Plan Payments due – on either the 5<sup>th</sup> or 20<sup>th</sup> of each month, every month except January and June. In January, we request a deposit for the next school year.