

## **Orgs Online Sports Registration**

## ST. PIUS X SPORTS REGISTRATION REQUIRES THREE STEPS:

- Step 1: Register for an SPX sport through the CYO website at <a href="http://www.cyoarchindy.org/Athletics">http://www.cyoarchindy.org/Athletics</a> ParticipantRegistration.aspx as either a returning user or first time user or go directly to <a href="http://www.orgsonline.com">www.orgsonline.com</a>.
- Step 2: There are three options available to pay for sports registrations.
  - a. A credit card (Master Card, Visa, Discover, Amex) can be used at the time of registration. Please note that **all credit** card transactions will incur a fee of \$3.50.
  - b. Unless a credit card is used at the time of registration, payments for St. Pius X School families will continue to be handled through the online FACTS Management system.
  - c. A check can be submitted to St. Pius X.
    - i. Please drop any check off at the church office to Calli Eickhoff's attention or send check to: 7200 Sarto Drive, Indianapolis, IN 46240 ATTN: Athletics.
- Step 3: <u>CYO Physical Forms</u> are to be turned in to the School Office or emailed to the Athletic Director, before a student participates in a sport.
  - CYO forms can be downloaded by going to <a href="https://www.cyoarchindy.org/Athletics">https://www.cyoarchindy.org/Athletics</a> <a href="ParticipantRegistration.aspx">ParticipantRegistration.aspx</a>.

## IMPORTANT STEPS TO REMEMBER WHEN REGISTERING AND PAYING ONLINE:

- 1. **If you are paying via credit card,** make sure you register ALL children for ALL activities prior to paying, so you are only assessed one transaction fee.
- 2. If you are a St. Pius X School family you may pay via credit card at the time of registration or payment will be handled through the online FACTS Management system. If you are a non-St. Pius X School family, you may pay via credit card at the time of registration or you may submit a check to St. Pius X.
- 3. If your child is a student at St Pius X School and you would like to pay your sports fees via FACTS, once you have completed all your registrations and get to the screen that says "Registration Complete, You have completed registering for the selected sport. Select From An Option Below:" simply click "LOG OUT" on the left side of the screen

If you have questions, please contact SPX Athletic Director Maggie Stevens at maggiestevens16@gmail.com.

Orgs Online payment questions can be directed to Calli Eickhoff at ceickhoff@spxparish.org.