

SPX SCHOOL COMMISSION MINUTES

May 14, 2008

Attendance:

Maureen Allen, At-Large Member
Ted Caron, Principal
Scott Cheek, At-Large Member
Theresa Desautels, Assistant Principal
Caroline Doebbeling, At-Large Member
Mike Huntine, Chairman
Kriste Mossman, PTO Representative
Jenny Myers, Vice Chairman
Scott Nickerson, Finance Committee Rep.

Opening Prayer:

The meeting began with a prayer led by Caroline Doebbeling at 7:05pm.

Minutes:

The minutes from the March meeting were approved.

Special Recognition of Outgoing Members:

The commission thanks Maureen Allen for her years of service to the school commission as former PTO President as well as At-Large Member. The commission also thanks Kevin Beausir for his time and commitment to the commission for his two-year term.

Discernment for New Members:

A session will be held on May 20 at 7:00pm in the multi-purpose room for interested parties to discern for two openings on the commission. Current commission members are invited to attend.

Exit Survey:

A draft of an exit letter was shared and discussed with the commission. The purpose of the survey will be to allow families who have left the school an opportunity to provide general feedback on their experiences and school performance.

Caroline Doebbeling will create an updated letter based on commission recommendations. The final draft will be approved via email over the summer and put in place for the start of the 2008-2009 academic year.

The school commission chairperson will generate the letters as needed based on periodic reports from the principal.

Institutional Goal:

SPX School is in the process of developing a school improvement plan which will be submitted to the archdiocese. This plan will be implemented over three years and will contain three components. One of the institutional goals includes the utilization of a marketing plan for the school. As a component of this, a short promotional DVD will be created to include with prospective family packets and to put on the school website, among other uses. The school commission will serve as the marketing committee for this purpose and will work toward the development of a video as well as further directing of an overall market plan. PTO has offered partial funding for a video. Ted will contact potential firms and plan to have a representative at the September commission meeting.

Bullying Committee Update:

Janice Gabe has been hired to assist the school in implementing a plan to combat bullying and maintain a safe, welcome environment in our school. She met with teachers last week and will present to parents in the fall.

PTO Update:

- The annual budget of \$129,800 was passed which includes \$90,800 in new school expenditures and \$38,000 in routine expenses.
- New officers were elected: Heather Douglas, President-Elect; Tracy Murphy, Vice President; Kelly Stehlik, Recording Secretary.
- The 7th Grade Dads Dinner and Flower Sale were very successful.
- 23 of 27 new school families attended the New Family Mentor Night.
- There will be more marketing of the SCRIP program and weekly SCRIP To Go sales will be added.
- Upcoming events include Kindergarten Orientation and Ice Cream Social, Welcome Back Coffee, School Ice Cream Social, and Spell-A-Thon.

Closing Prayer:

Theresa Desautels led the group in closing prayer.

The meeting was adjourned at 9:05pm

Next Meeting: September 10, 2008